IMPORTANT NOTICE FOR PARENTS

Dear Parents,

Please read and strictly follow the following school guidelines:

1. **No Half-Day Permission**: Half-day leave is not permitted during school hours under any circumstances.

2. **Family Functions/Marriage:** If your child needs leave due to a marriage or any family function, prior permission must be obtained at least two days in advance. A written application must be submitted to the school.

3. **Medical Issues**: If your child is suffering from any illness or medical problem, please keep the child at home. It is compulsory to submit a medical certificate to the school.

4. **Health Issues at School**: If a child experiences any health-related problem during school hours, the school's medical department will contact the parents. Parents are expected to respond promptly and make the necessary arrangements.

5. ***Mandatory Parent Identity Card:**
. Entry into the school premises will not be permitted without a valid Parent Identity Card under any circumstances. Parents must carry their Parent ID Card whenever they visit the school.

6. **Parent Identity Card**: Parents who have not yet been issued a Parent Identity Card are required to contact their respective Class Teachers and get their cards made at the earliest.

Your cooperation in following these instructions is essential for the safety, discipline and smooth functioning of the school.

By Order
Principal