

NAME: _____

DATE: _____

Q1. Tick the correct option:

- a) Commands given to a computer are known as _____.
- i. Data
 - ii. Instructions
 - iii. Information
 - iv. All of the above
- b) Print command appears on the _____.
- i. Backstage
 - ii. Review
 - iii. View
 - iv. Design
- c) Final data displayed after processing is known as _____.
- i. Output
 - ii. Input
 - iii. Device
 - iv. Process
- d) Once the computer is switched off, all the data stored in _____ is lost.
- i. CD-RW
 - ii. Pen Drive
 - iii. ROM
 - iv. RAM
- e) Default line spacing between the lines in a Word Document is _____.
- i. 1.80
 - ii. 1.00
 - iii. 1.08
 - iv. 1.88

Q2. Fill in the blanks:

- a) A secondary storage device can store _____ data.
- b) Storage space of a computer is _____.
- c) Processed data is _____.
- d) Internal memory is the _____ memory within a computer.
- e) Storage size is measured in _____.

Q3. Write the full forms of the following:

- a) ROM: _____
- b) IPO: _____
- c) HDD: _____
- d) DVD: _____
- e) RAM: _____

Q4. Answer the following questions:

- a) Differentiate between Internal and External memory.
- b) Differentiate between RAM and ROM.
- c) Differentiate between Data and Information.
- d) Give any five feature of MS Word.